



UNITED STATES SPECIAL OPERATIONS COMMAND

7701 TAMPA POINT BOULEVARD
MACDILL AIR FORCE BASE, FLORIDA 33621-5323

9 August 2013

Command Freedom of Information/Privacy Act Division

Mr. Michael Morisy
MuckRock News
DEPT MR 6382
PO Box 55819
Boston, MA 02205-5819

Dear Mr. Morisy:

We received your Freedom of Information Act (FOIA) request dated July 28, 2013, for "A copy of the guidelines for accepting donations of books for GITMO inmates."

We have assigned it U. S. Special Operations Command (USSOCOM) FOIA Control Number 2013-113. Please refer to this number should you have any questions concerning your request. It is being processed in accordance with procedural requirements promulgated in DoD Regulation 5400.7-R which is available on the Internet at: <http://www.defenselink.mil/pubs/foi/>.

The actual processing time will depend upon its complexity, whether it involves sensitive records, voluminous records, extensive searches, consultation among DoD components or other agencies, and our administrative workload. The USSOCOM FOIA Office has a substantial number of pending FOIA cases and, therefore, we process requests in a multi-track processing system based on the date of receipt and the amount of work and time involved in processing each request. It is likely that processing your request will exceed the statutory 20-working day time limit. It is possible that narrowing the scope of your request may result in a shorter processing time.

We have placed you in the "News Media" fee category, which means you are obligated to pay for any duplication costs after the first 100 pages; however, since you have requested your response by email or on CD, there will be no charges for processing this request.

If you have any questions, you may contact me at FOIA@socom.mil.

Sincerely,

A handwritten signature in cursive script, reading "Phyllis D. Holden", is positioned above the typed name.

Phyllis D. Holden
Chief, Freedom of Information/
Privacy Act Division